



Private Security Industry Regulatory Authority

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REFERENCE: [INDUSTRY COMPLIANCE SELF-ASSESSMENT 2024/2025 CONTACT PERSON] Mr S. Manamela

15 April 2024

INDUSTRY CIRCULAR NO 01/2024

TO: ALL SECURITY SERVICE PROVIDERS & EMPLOYERS OF IN-HOUSE SECURITY OFFICERS

FROM: OFFICE OF THE DIRECTOR - PSiRA

SUBJECT: RE-LAUNCH OF THE INDUSTRY COMPLIANCE SELF-ASSESSMENT PROCESS BY THE INDUSTRY FOR THE FY 2024/2025

1. This industry circular refers to the newest re-launch of the Industry Compliance Self-Assessment process as introduced by PSiRA on 22 February 2021.
2. The Industry Compliance Self-Assessment (ICSA) process is conducted yearly and commences at the beginning of each Financial Year (FY). The Industry Compliance Self-Assessment process for the FY 2024/2025 opened on the **01 April 2024** to **31 March 2025** for active participation by all active security service providers (security businesses) Including employers of in-house security officers within the Private Security Industry (PSI).
3. The process has been simplified and service providers will be required to conduct the assessment via **an online platform**. Security service providers will be required to access the online Industry Compliance Self-Assessment template via a link that will be emailed to the private security service provider's email address, multi-media services, and it may also be accessed on the PSiRA website at **www.psira.co.za**.

4. It will take approximately twenty (20) minutes for the authorized official from the business to complete the Self-Assessment report. Only authorized official may complete the assessment report.
5. **No attachments** will be required when completing the online assessment. No printed copies will be accepted at any of our offices. Reminders will be forwarded during the financial year, if you already submitted your assessment for the current FY, you may ignore these reminders.
6. Kindly adhere to the closing date regarding the return of the Industry Compliance Self-Assessments. The closing date for submission will be **31 March 2025**. No late submissions will be accepted. We would, however, like to encourage the industry to complete the assessment without delay.
7. Please note that the completion of the Industry Compliance Assessment is **compulsory** for all registered security businesses and the employers of the in-house security officers, and any failure to do so, may impact your security business on PSiRA administrative services, including, but not limited to the issuing of letters of "good standing" and "renewal of registration certificates" for those businesses that neglected to complete and submit the Self-Assessment report.
8. Should you experience any challenges in the completion of the Industry Compliance Self-Assessment, kindly contact our Law Enforcement office for assistance, telephone: 012-003 0579, 012-003 0567 or our Communications office telephone no: 012-003 0662, 012-003 0683.

Yours faithfully,



Mr Manabela Chauke
Chief Executive Officer
Private Security Industry Regulatory Authority]